



# Notice & Agenda for the Special Joint Meeting of the AREA BOARD OF LOCAL ELECTED OFFICIALS (ABLEO) - TULSA AREA WORKFORCE DEVELOPMENT BOARD (TAWDB) and EASTERN WORKFORCE DEVELOPMENT AREA - LOCAL ELECTED OFFICIALS CONSORTIUM

**Date: 01/06/2021**

**Time: 1:00pm-2:30pm**

**Physical Location:**

Administration Services Building, Annex Room  
Northeastern State University Broken Arrow Campus  
3100 New Orleans St, Broken Arrow, OK 74014

**Zoom Meeting Information:**

Phone one-tap: US: [+12532158782](tel:+12532158782), [85254502995#](tel:+13462487799) or  
[+13462487799](tel:+13462487799), [85254502995#](tel:+13462487799)

Meeting URL: <https://us02web.zoom.us/j/85254502995>

Meeting ID: 852 5450 2995

Activity / Item		Who	Page
1.	<b><u>Call Meeting to Order</u></b>	Leon Warner, Creek County Commissioner, District 2	
2.	<b><u>Review &amp; Approve:</u></b> Local Elected Official (LEO) Workforce Innovation and Opportunity Act (WIOA) Consortium Agreement. This agreement establishes the Local Workforce Development Area among the governing bodies the following Oklahoma Counties: Adair, Cherokee, Creek, McIntosh, Muskogee, Okmulgee, Osage, Pawnee, Sequoyah, Tulsa, and Wagoner.	Leon Warner, Creek County Commissioner, District 2	
3.	<b><u>Review &amp; Approve:</u></b> Election of the Local Workforce Development Area Chief Local Elected Official (CLEO)	Leon Warner, Creek County Commissioner, District 2	
4.	<b><u>Review &amp; Approve:</u></b> Official Name of the Local Workforce Development Board (LWB)	Leon Warner, Creek County Commissioner, District 2	
5.	<b><u>Review &amp; Approve:</u></b> Fiscal Agent Designation <ul style="list-style-type: none"> <li>• Fiscal Agent Designation Letter to the Governor (pg.)</li> </ul>	Leon Warner, Creek County Commissioner, District 2	
6.	<b><u>Review &amp; Approve:</u></b> 2021 Meeting Schedule	Leon Warner, Creek County Commissioner, District 2	
7.	<b><u>Discussion:</u></b> Next Steps <ul style="list-style-type: none"> <li>• Execute new LEO/LWDB Agreement</li> <li>• Execute new LEOs/LWDB and Grant Recipient/Fiscal Agent Agreement – Approval of policies</li> <li>• Orientation for new LEO members to include Fiscal Agent contract</li> </ul>	Leon Warner, Creek County Commissioner, District 2	

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	and management of fiscal controls/liabilities and staff assigned fiscal control and reporting responsibilities, policy reviews and reporting structure – Approval of policies	
8.	<b><u>Adjourn Meeting</u></b>	Leon Warner, Creek County Commissioner, District 2

EASTERN WORKFORCE DEVELOPMENT AREA - LOCAL ELECTED OFFICIALS CONSORTIUM Members will be attending at the physical location: CLEO Ken Doke, Steve Carter, Sam Chandler, Robert Hardridge, Doug Hubbard, Tim Kelley, and Bill Phillips.

AREA BOARD OF LOCAL ELECTED OFFICIALS (ABLEO) - TULSA AREA WORKFORCE DEVELOPMENT BOARD (TAWDB) Members will be attending at the physical location: CLEO, Leon Warner Charles Brown, Stan Sallee, and Steve Talbert

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Tulsa Area Workforce Development Board (TAWDB) And Eastern Workforce Development Board meetings are in compliance with the Oklahoma Open Meetings Act

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