

Green Country WORKFORCE

Green Country Workforce Development Board – Local Elected Officials Special Meeting Minutes 03/09/2021

11:05 a.m.	The meeting was called to order by Chief Local Elected Official (CLEO), Creek County Commissioner, District 2, Leon Warner.	
<p>County Commissioners Present: Charles Brown, Sam Chandler, Ken Doke, Clif Hall, Stan Sallee, Steve Talbert, Leon Warner</p> <p>County Commissioners Absent: Monty Grider, Tim Kelley, David Walker, Ray Watts</p> <p>Workforce Development Board Staff: Rachel Hutchings, Julie Sorrels, Cherie Stierwalt, Mike Brenan, Wesley Mitchell, Belinda Wall, Martha Webb-Jones</p> <p>Guests: None.</p>		
Item	Description / Discussion	Action
1.	Introductions: Quorum was established by roll call vote.	No Action Necessary
2.	Reviewed & Approved the Fiscal Agent Memorandum of Agreement between the Green Country Workforce Development Area Board of Local Elected Officials and Southern Workforce Board, Inc. as contained in the meeting packet.	<p>Motion to Approve: Commissioner Ken Doke</p> <p>Second: Commissioner Charles Brown</p> <p>Vote: Approved by Unanimous Vote -Commissioner Stan Sallee was not yet present at the time of this roll call vote.</p>
3.	Reviewed & Approved the Declaration regarding Transition of all Tulsa and Eastern employees to Green Country Workforce, as contained in the meeting packet.	<p>Motion to Approve: Commissioner Ken Doke</p> <p>Second: Commissioner Charles Brown</p> <p>Vote: Approved by Unanimous Vote -Commissioner Stan Sallee was not yet present at the time of this roll call vote.</p>

4.	Reviewed & Approved the Staffing Plan as a structure as presented by the CLEO.	<p>Motion to Approve: Commissioner Charles Brown</p> <p>Second: Commissioner Leon Warner</p> <p>Vote: Approved by Unanimous Vote -Commissioner Stan Sallee was not yet present at the time of this roll call vote.</p>
5.	Reviewed & Approved the Board Bylaws as reviewed and approved by the Green Country Workforce Development Board on March 1, 2021.	<p>Motion to Approve: Commissioner Charles Brown</p> <p>Second: Commissioner Steve Talburt</p> <p>Vote: Approved by Unanimous Vote -Commissioner Stan Sallee was not yet present at the time of this roll call vote.</p>
6.	<p>Update: Green Country Workforce Executive Director, Rachel Hutchings, provided an update about the Board composition covering the following points:</p> <ul style="list-style-type: none"> • Primary representation- Rural • Bylaws - Expanded Executive Committee • Large, engaged membership. 	<u>No Action Necessary</u>
7.	Update: Green Country Workforce Deputy Director, Cherie Stierwalt, provided an update on the Tulsa American Job Center move to the Eastgate Metroplex.	<u>No Action Necessary</u>
8.	Update: Cherie Stierwalt provided an operational update including work being done on the Request for Proposal for Service Provision, updating policies, merging demand occupations lists, and developing plans to support technical upgrades at the Area American Job Centers as needed.	<u>No Action Necessary</u>

Green Country

WORKFORCE

9.	Old Business: None.	No Action Necessary
10.	New Business: None.	No Action Necessary
11.	11:39 a.m. – The meeting was adjourned by the CLEO.	

CLEO Signature:  Date: 6/08/21