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**Green Country Workforce Development Board  
Executive Committee Meeting Agenda**

11:50 am, Oct 04, 2021

**Date: 10/7/2021 Time: 2:00 to 4:00 PM**

at

**Northeastern State University - Broken Arrow  
Liberal Arts Building, Room 116  
3100 New Orleans St., Broken Arrow, OK 74014**

**All voting members of the body must attend in person  
at the physical location**

	<b>Activity / Item</b>	<b>Who</b>	<b>Page</b>
1.	<b>Call Meeting to Order</b>	Delaney Rea, Committee Chair	
2.	<b>Discussion &amp; Action</b> on the 08/05/2021 Meeting Minutes	Chair	
3.	<b>Discussion &amp; Action</b> on the Green Country Workforce Board Annual Fundraising Plan – 2021-2022	Rachel Hutchings	
4.	<b>Discussion &amp; Action</b> on the Green Country Workforce Development Board Local Plan	Rachel Hutchings	
5.	<b>Discussion &amp; Action</b> on the Workforce Partner Memorandum of Understanding (July 2021 – June 2022)	Cherie Stierwalt	

**Executive Committee members:** Tom Albaugh, Celia Armstrong, Kelly Beyer, Ken Busby, Mike Ebert, Joseph Fuller, Amber Hatten, Diane Kelley, Jay Littlejohn, Delaney Rea, Pete Selden, Tim Thompson

6.	<p><b>Discussion &amp; Action</b>  Consent Agenda  All items may be approved together, or any item(s) may be voted on separately at the request of any Board member. Copies of all documents are included for review.</p> <p>A. P-0200200 - Data Integrity, Validation and Program Notes  - Attachments A - O</p> <p>B. P-0300100 - Adult and Dislocated Worker Policy</p> <p>C. P-0300400 - Youth Program Policy</p> <p>D. P-0300500 – Youth Incentive Policy  - Attachments A – D</p> <p>E. P-0300600 - Interns and Work Experience Policy  - Attachments A - F</p> <p>F. P-0300700 - Supportive Services Policy</p> <p>G. P-0400300 - Incumbent Worker Training Policy  - Attachments A - F</p>	Cherie Stierwalt	
7.	<b>Discussion &amp; Action</b> on 2022 Dates for Open Meetings	Rachel Hutchings	
8.	<p><b><u>Committee/Council Reports:</u></b></p> <ul style="list-style-type: none"> <li>• Board Development Committee - Ken Busby</li> <li>• Business Development Committee - Amber Hatten</li> <li>• Finance Strategy &amp; Oversight Committee - Celia Armstrong</li> <li>• Innovative Workforce Opportunity Council - Kelly Beyer</li> <li>• Youth Council - Jay Littlejohn</li> </ul>		

9.	<b>Quality Assurance Report:</b>	Martha Webb-Jones
10.	<b>Business Services Director Report:</b>	Wesley Mitchell
11.	<b>One Stop Operator Report:</b>	John Collins
12.	<b>Fiscal Agent Report:</b>	Gail Armstrong
13.	<b>Chair Update:</b>	Chair
14.	<b>Executive Director Report:</b>	Rachel Hutchings
15.	<b>New Business:</b>	Chair
16.	<b>Old Business:</b>	Chair
17.	<b>Adjourn Meeting:</b>	Chair

Next Executive Committee Meeting is scheduled for  
**Thursday, December 2 from 2:00 to 4:00 PM**  
 Northeastern State University – Broken Arrow  
 Liberal Arts Building, Room 116  
 3100 New Orleans St., Broken Arrow, OK 74014