



GREEN COUNTRY WORKFORCE

Green Country Workforce Development Board – Local Elected Officials Special Meeting

Date: 11/09/2021 Time: 4:00 to 5:00 PM

4:05 PM	The meeting was called to order by Chief Local Elected Official (CLEO), Creek County Commissioner, District 2, Leon Warner. No roll call was taken as quorum was not needed for discussion.
<p>County Commissioners Present: Ken Doke and CLEO Leon Warner</p> <p>County Commissioners Absent: Charles Brown, Sam Chandler, Monty Grider, Clif Hall, Tim Kelley, Stan Sallee, Steve Talburt, David Walker, Ray Watts</p> <p>Green Country Workforce Development Board Staff: Rachel Hutchings, Cheri Stierwalt, Martha Webb-Jones, Wes Mitchell, Jeanne Blackwell</p> <p>Guest: Susannah Gravley, Deputy Director, Oklahoma Office of Workforce Development</p>	
Item	Description / Discussion
1.	<p>CLEO Warner opened the special meeting outlining the purpose of this meeting was to discuss the letter sent to several County Commissioners and District Attorneys from Kaiser Group LLC Litigation and to discuss next steps towards the resolution of the legal issue with outstanding invoices for Dynamic. Also, Rachel Hutchings mentioned that the issue with Dynamic is associated with Workforce Tulsa and not Green Country Workforce Board.</p> <p>To provide context as to what led to this issue, Rachel Hutchings shared that there were two contracts with Gail Armstrong as follows:</p> <ul style="list-style-type: none">• Tulsa contracted with Gail Armstrong personally to assist with the cleanup and closeout of Workforce Tulsa.• The second contract was entered into by Green Country Workforce with Southern Workforce as the Fiscal Agent. The intent of this contract was that Southern would take over once Workforce Tulsa was closed out. Unfortunately, the closeout did not happen before the merger of Eastern Workforce Board and Workforce Tulsa Board into the new Green Country Workforce Board.

In regard to Dynamic, Gail Armstrong as Fiscal Agent, was sending Dynamic some money minus items charged to Youth. Since some payments have been made, the amount in the letter from the attorney was not accurate as there are cancelled checks showing payments were made.

Susannah Gravley advised that the final cash request for the Tulsa grant was deposited in the bank account the morning of 11/9/2021. Records provided to her by Southern show there is a past due balance of approximately \$164,000 (from Workforce Tulsa) and approximately \$25,000 (for Green Country Workforce) for Dynamic. The \$164,000 can now be paid with this funding.

Next Steps to Resolution:

If required, Rachel Hutchings will write a letter under CLEO Leon Warner's and her signatures to the lawyers and Dynamic. A separate email will be sent to the Commissioners and District Attorneys advising of the resolution.

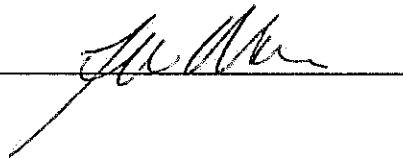
Wes Mitchell will make an ACH payment of \$164,000 on the morning of 11/10/2021 and follow up with an email to Dynamic VP advising of such transaction and requesting an aging AR report. The remaining \$25,000 will be paid by check from Southern Workforce.

Susannah Gravley reiterated that she and Connie Littleton are happy to help resolve this situation and advised that there is no financial liability for the Commissioners for outstanding costs. Given the circumstances, the state will cover any costs if there is a shortage.

CLEO Warner expressed his appreciation to both Susannah and Connie for helping to quickly resolve this legal issue.

The meeting was adjourned at 4:52 PM.

CLEO Signature: _____



Date: 12/14/21