

Section-01 Organization and Administration	P-0100600	Effective Date: 04/15/2021
This is a new policy		
Delaney Rea, TAWDB Chair		

## Policy Development and Revisions

The Green Country Workforce Development Board (GCWDB) establishes policy according to needs of the organization and guidance from the Oklahoma Office of Workforce Development (OOWD), the Governor’s Council for Workforce and Economic Development (GCWED), and the Department of Labor.

**I. Policy:** In the absence of specific local board policy, Green Country Workforce Development Board will defer local guidance to the appropriate state approved policy issuances.

**II. Guidance:** As a result of the merger of the Tulsa Area Workforce Development Board and the Eastern Workforce Development Board as approved by the Local Elected Officials on January 6, 2021, GCWDB will review and revise all active local policies in accordance with Oklahoma Employment and Training Issuances (OETIs), Oklahoma Workforce Development Issuances (OWDIs), the 2014 Workforce Innovation and Opportunity Act, and GCWDB P-0100200, Systems of Manuals, Handbooks and Monitoring Procedures.

All policies will be developed in consultation with subject matter expert workgroups, as determined necessary. Subject matter experts may be drawn from the workforce development board members and staff, service providers, workforce development partners, and stakeholders, as appropriate.

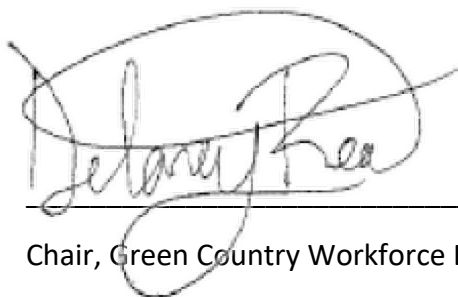
**III. Equal Opportunity and Nondiscrimination Statement:** All recipients, and subrecipients/subgrantees must comply with WIOA’s Equal Opportunity and Nondiscrimination provisions which prohibit discrimination on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, political affiliation or belief, or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title-I financially assisted program or activity.

EQUAL OPPORTUNITY AND NONDISCRIMINATION: All providers must comply with WIOA’s Equal Opportunity and Nondiscrimination provisions which prohibit discrimination on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, political affiliation or belief, or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title-I financially assisted program or activity. Auxiliary aids and services are available upon request to individuals with disabilities.

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**V. Action:** The Executive Director is responsible for compliance of this policy. The Executive Director is responsible for annual review and revisions if needed. Any exceptions to this policy statement will require prior written approval from the Executive Director and/or chair of the Green Country Workforce Development Board.

This policy will be effective immediately upon approval of the GCWDB membership.



04/15/2021

Chair, Green Country Workforce Development Board /Date

Source Documents:

OWDI #01-2016 entitled “Oklahoma Governor’s Council for Workforce and Economic Development Policy Issuance Process” dated March 28, 2016

OOWD Memorandum # 02-2016 entitled “Policy Development and Revisions”, dated July 15, 2016

OOWD Memorandum # 01-2017 entitled “Types of Oklahoma Office of Workforce Development Issuances, Memorandums, Technical Assistance, and Guidance”, dated February 6, 2017

OOWD TA-01-2017 in reference to Memorandum 01-2017: “Types of Oklahoma Office of Workforce Development Issuances, Memorandums, Technical Assistance, and Guidance FAQs”, dated February 9, 2017

**EQUAL OPPORTUNITY AND NONDISCRIMINATION:** All providers must comply with WIOA’s Equal Opportunity and Nondiscrimination provisions which prohibit discrimination on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, political affiliation or belief, or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title-I financially assisted program or activity. Auxiliary aids and services are available upon request to individuals with disabilities.