

Section-03 Programs and Eligibility	P-0300200	Effective Date: 08/13/2021
Replaces TAWDB P-0300200 Priority of Service dated 12/12/2019 with Attachment A dated 4/16/2020 and EWDB Priority of Service		
Delaney Rea, GCWDB Chair		

## Priority of Service

The Green Country Workforce Development Board (GCWDB) provides guidance and establishes the policy regarding priority of service for the Adult Program and Veterans Priority of Service.

- I. **Priority of Service:** “Priority of Service” refers to a preferential ranking. It conveys the idea that higher consideration should be applied to a given population, such as recipients of public assistance, low-income individuals, and Veterans, and/or eligible spouses, including widows and widowers, when providing individualized and training services.
  
- II. **Guidance:** GCWDB will follow the guidelines as established in state policy OOWD #07-2020, entitled Adult and Dislocated Worker Programs dated September 28, 2020, pages 12-14, TA-01-2021 entitled Effective Implementation of Priority of Service Provisions for the Individuals in the Workforce Information and Opportunity Act (WIOA) Adult Program dated March 4, 2021 and TA 05-2020 entitled Adult Priority Populations dated September 30, 2020.
  
- III. GCWDB designates Priority of Service for Career and Training as follows:
  - A. Priority Group 1: Veterans and eligible spouses who are also recipients of public assistance, low income, or basic skill deficient.
  - B. Priority Group 2: Non-veterans who are recipients of public assistance, low income, or basic skill deficient.
  - C. Priority Group 3: Veterans and eligible spouses who are not recipients of public assistance, low income, or basic skill deficient.
  - D. Priority Group 4: Immigrants, refugees, and other non-citizens who are eligible to work in the United States. This priority includes individuals who are considered to be particularly vulnerable due to specific barriers to employment, as listed in WIOA 3(24). All barriers to employment must be documented in the individual employment plan (IEP), including each of the barriers reported in the demographics section of the virtual case management system, as well as those later addressed during an interview, assessment or evaluation. The IEP must also document steps that will be taken to resolve the barriers, progress toward barrier removal, and indicate when the barrier has been resolved or removed.
  - E. Priority Group 5: Non-covered persons outside the groups given priority under WIOA or GCWDB policy shall be designated at the discretion of the GCWDB

**EQUAL OPPORTUNITY AND NONDISCRIMINATION:** All providers must comply with WIOA’s Equal Opportunity and Nondiscrimination provisions which prohibit discrimination on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, political affiliation or belief, or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title-I financially assisted program or activity. Auxiliary aids and services are available upon request to individuals with disabilities.

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Executive Director. Current populations are designated as immigrants, refugees, and other non-citizens who are eligible to work in the United States.

**IV. Equal Opportunity and Nondiscrimination Statement:** All recipients, and subrecipients/subgrantees must comply with WIOA's Equal Opportunity and Nondiscrimination provisions which prohibit discrimination on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, political affiliation or belief, or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title-I financially assisted program or activity.

**V. Action:** The Executive Director is responsible for compliance of this policy. The Executive Director is responsible for annual review and revisions if needed. Any exceptions to this policy statement will require prior written approval from the Executive Director or chair of the Green Country Workforce Development Board.

This policy will be effective immediately upon approval of the GCWDB membership.



08/13/2021

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Chair, Green Country Workforce Development Board / Date

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