

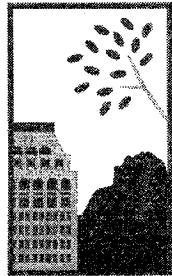


GREEN COUNTRY WORKFORCE

Green Country Workforce Development Board – Local Elected Officials March 8, 2022 Meeting Minutes

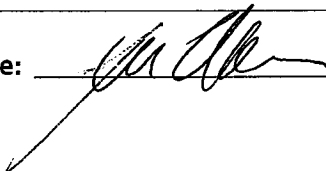
10:10 AM	The meeting was called to order by Chief Local Elected Official (CLEO), Creek County Commissioner, District 2, Leon Warner, and quorum was established via roll call.	
<p>County Commissioners Present: Monty Grider, Clif Hall, Tim Kelley, David Walker, CLEO Leon Warner, Ray Watts, Ken Doke, Steve Talburt *, Sam Chandler*</p> <p>*arrived after the vote on approving the 12/14/2021 meeting minutes.</p> <p>County Commissioners Absent: Stan Sallee, Barry Donnelly</p> <p>Guest: Cindy Murphy</p> <p>Green Country Workforce Development Board Staff: Rachel Hutchings, Mike Branan, Belinda Wall, John Collins, Jeanne Blackwell</p> <p>Green Country Workforce Development Board Staff via Zoom: Martha Webb-Jones, Wes Mitchell</p>		
Item	Description / Discussion	Action
1.	Reviewed and Approved the 12/14/2021 Green Country Workforce Development Board – Local Elected Officials Meeting Minutes as contained in the meeting packet.	<p>Motion to Approve: Tim Kelley Second: Leon Warner Vote: Motion passed</p>
2.	Discussed and Approved the proposed changes to the Green Country Workforce Development Board Bylaws as contained in the meeting packet. Changes included the frequency of meetings from every other month to quarterly; Committee structure –eliminated the Business Development committee since we have Business Services in house now; and adding an ad-hoc committee member to the Executive Committee.	<p>Motion to Approve: Ken Doke Second: Ray Watts Vote: Motion passed</p>

3.	<p>Followed up on the Board training – Rachel reviewed the localized training document she created from the presentation made by Maher & Maher to make it Green Country Workforce Board-specific. Rachel explained that the new member Board orientation is done on a one-on-one basis with her after approval signature has been received by CLEO.</p> <p>Rachel asked for input from the Commissioners for names of potential Board members from their respective counties.</p>	
4.	<p>Quality Assurance Report was given by Martha Webb-Jones. She reviewed the department update which covered the areas of current activities, monitoring, funding and outreach. Also, Martha encouraged our Board and LEO members to help share about Green Country Workforce by interacting with GCW social media posts. Also send any ideas for outreach content to media@greencountryworks.org.</p>	
5.	<p>Business Services Director Report was given by Wes Mitchell, Director of Business Services. He reported on the following:</p> <p><u>Partnerships:</u></p> <p>Our first activity in Stilwell is an apprenticeship for Rural Water #4.</p> <p>We have a new partner with A New Leaf who is building a residential facility in Owasso.</p> <p>Partnering with YWCA, Catholic Charities, and AAON to assist with the Afghan Refugee enrollments and job placement.</p> <p>Summer Intern Program – the jobs are career-based internships focused on graduating seniors or out-of-school youth. Wes has made contacts with several organizations that are interested in participating.</p> <p>First pop-up career counseling opportunity in a rural community will be held in Wagoner. The program will be expanded to Adair County, Comanche Park, and North Tulsa.</p> <p>We continue to offer Skillful Training for employers. Let Wes know if you are interested in this training.</p>	
6.	<p>One Stop Operator Report was given by John Collins.</p> <p><u>AJC Partners:</u></p> <p>Coordinated with Business Services with the pop-up in Wagoner County.</p> <p>DHS moved into Tahlequah one day/week.</p> <p>A Partners meeting was held and about 25 people from rural and metro counties were in attendance.</p>	



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	<p>Building Activities: OESC sponsored a job fair at the TAJC where six employers were represented and approximately 52 job seekers attended. Eleven people were hired from this event.</p> <p>John will provide a traffic breakdown for future meetings to show why visitors are coming to the centers.</p> <p>Ongoing project: OSU-IT has applied for a grant to provide Adult Basic Education (ABE) services in Wagoner. If grant is received and approved, a location and MOU will be developed. This grant will be awarded in April.</p>	
7.	<p>Chair Report was given by Commissioner Leon Warner. Comm. Warner asked the group to identify any business partners that would be a good fit for us.</p>	
8.	<p>Executive Director Report was given by Rachel Hutchings.</p> <p>Rachel submitted a \$1.5M grant for employment opportunities at community banks for those with low vision/blind. This is in partnership with NewView Oklahoma. The grant should be awarded in September.</p> <p>Growing Talent for Tomorrow event – scheduled for April 8, 2022 at NSU-BA. The three panels will address 1) Hiring Immigrant and Diverse Populations; 2) Hiring Justice-Involved; and 3) Retention Strategies amid the “Great Resignation”.</p>	
9.	<p>New Business: There is a joint meeting of the Green Country Workforce Development Board and the Local Elected Officials scheduled for June 23, 2022. The location is to be determined based upon the availability of meeting space at the institution. A meeting invite will be sent to both groups.</p>	
10.	<p>Old Business: None.</p>	
11.	<p>Meeting adjourned at 11:24 AM. The meeting was adjourned as motioned by Leon Warner and seconded by Tim Kelley.</p>	

CLEO Signature: 

Date: 6/23/22