

### Individual Training Account Prorated Tuition Worksheet

Participant Name \_\_\_\_\_

Participant ID \_\_\_\_\_

Training \_\_\_\_\_

Training Provider (TP) and Location \_\_\_\_\_

Training Hours Total \_\_\_\_\_ Training Begin Date \_\_\_\_\_

Training Hours per Week \_\_\_\_\_ ITA Begin Date \_\_\_\_\_

Training Weeks prior to ITA **0.00** Date of Participant Signature on ITA \_\_\_\_\_

Training Hours prior to Participant Signature on ITA **0** → **0** x **#DIV/0!** = **#DIV/0!**

Cost per Hour  
Paid to TP prior Voucher

Training Hours after WIOA Enrollment **0** → **0** x **#DIV/0!** = **#DIV/0!**

Cost Per Hour  
Pro-Rated Tuition

Total Tuition Amount \_\_\_\_\_

Less Pell Grant Awarded \_\_\_\_\_

Adjusted Tuition Amount **\$0.00** → **\$0.00** / **0** = **#DIV/0!**

Course Hours  
Tuition Cost per Hour

Additional Required Training Cost Items from online ETP management system\* paid to Training Provider:

Additional Required Training Cost Items Paid to Date:

Additional Required Training Cost Items Unpaid to Date:

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Total Required Training Cost Items Paid **\$0.00**

Total Required Training Cost Items Unpaid **\$0.00**

Pro-Rated Tuition + **#DIV/0!**

**Allowable ITA Amount** **#DIV/0!**

All tuition, fees, cost items paid to ETP to date must be verified by the ETP\*, calculated on this form and all documentation uploaded to the online case management system.

\*Copy MUST be attached