



Green Country Workforce Development Board – Local Elected Officials

Date: 3/21/2023 **Time:** 10:00 -11:30 AM
Location: Connors State College, Muskogee Campus
 Nursing & Allied Health Building, Classroom #145
 2501 N. 41st Street East
 Muskogee, OK 74403

Activity / Item		Who	Page
1.	Call Meeting to Order/Introductions New Commissioners have joined the GCWDB Local Elected Officials: Commissioner Chris Jenkins from Cherokee County (replaced Clif Hall) Commissioner Curt Mullin from Pawnee County (replaced Barry Donnelly)	Chief Local Elected Official (CLEO), Leon Warner, Creek County Commissioner, District 2	
2.	Review and Possible Action on the 12/13/2022 Meeting Minutes of the Green Country Workforce Development Board– Local Elected Officials.	CLEO	1-5
3.	Discussion and Possible Action on possible reconciliation of two bank accounts and safety deposit box at Bank of Oklahoma for the former Eastern Oklahoma Workforce Investment Board.	Christi Porter Executive Director	
4.	Financial Report	Ashley Sellers CEO of COWIB	6
5.	CLEO Report	CLEO	
6.	Executive Director Update 1. April 13 th – Cynthia Green from DOL will observe the GCWDB meeting. 2. Martha Brians, New Monitor 3. Nicole Cue, New OSO 4. Dynamic Workforce Solutions, New Service Provider 5. Tulsa Lease, still working on this. Cody Cox with OESC is assisting with these issues. OOWD and DOL are also reviewing the contract to give feedback. 6. I.T. Contract – Apprentice to Data Ward completed. 7. Phones transferred from Nextiva and Apprentice- Tulsa, Tahlequah, and Sapulpa completed. 8. PY 20 Monitoring OOWD – still pending. 9. PY 21 Monitoring OOWD March 20 th – 24 th	Christi Porter Executive Director	

	<p>10. USDOL Monitoring- having calls with DOL every two or three weeks.</p> <ul style="list-style-type: none"> a. Mike and Christi only have MOU/IFA to complete. The document is almost ready to be reviewed by the partners. Then a meeting with the partners to discuss and get signatures will complete the MOU/IFA. b. COWIB needs to complete: <ul style="list-style-type: none"> i. single audit ii. forensic audit iii. posting all expenditures to the OK grant system for all grants. c. OOWD updating policies. d. June 12 - 16, 2023 - DOL technical assistance at Tahlequah office as follow-up of last monitoring. <p>11. Governor Stitt Executive Order 2023-02 reviewing "Workforce"-- April 15th has been extended for task force to submit reports with finding.</p> <p>12. Regent Bank (two accounts) & Tulsa Community Foundation Account – Christi now has access to these accounts and COWIB has access to all information.</p> <p>13. ETPL Discussion regarding Use of Funds—first local, second state, and third other approved by the ED.</p> <ul style="list-style-type: none"> a. Monitoring Team found fraudulent training provider information on a CDL provider. They reported findings to OOWD. The ETP will be removed for at least two years. <p>14. Letter for Eastern LEO's from OOWD.</p>		
7.	EO Update	Mike Branan Green Country Workforce	
8.	Program Monitoring Update	Belinda Wall Green Country Workforce	7
9.	<p>Business Services Update</p> <p>1. Business Services team:</p> <ul style="list-style-type: none"> a. Impact Partnership Grant b. All Federal Performance- Goals per week, month, quarter c. Transition to new service provider for all Work Based Learning d. Working with OOWD Apprenticeship team. e. Will be looking at adding another Business Service Rep to the team. Will need to be located in the rural area. 	Wes Mitchell Green Country Workforce	

10.	One Stop Operator Report	Nicole Cue OSO for Green Country Workforce	8-14
11.	Service Provider Update	Donna Weese Dynamic Workforce Solutions	
12.	New Business	CLEO	
13.	Adjourn Meeting	CLEO	

The members of the Green Country Workforce Development Board – Local Elected Officials are Commissioners: Sam Chandler, Ken Doke, Monty Grider, Chris Jenkins, Tim Kelley, Curt Mullin, Stan Sallee, Steve Talburt, David Walker, (CLEO) Leon Warner, and Ray Watts



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