



Green Country Workforce Development Board Meeting Agenda

April 13, 2023 from 9:30 AM to Noon
NSU – Broken Arrow Campus; 3100 E. New Orleans Street, Broken Arrow, OK 74014
Administrative Building – Annex Room

All voting members of the body must attend in person at the physical location

Optional Networking Opportunity from 9:30 to 10:00 AM

	Activity / Item	Who	Page
1.	Call Meeting to Order / Introductions to establish quorum in compliance with Open Meetings Act. Welcome any new Board Members. The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meetings Act.	Delaney Rea, Board Chair	
2.	Introduction of Cynthia Green, representative of Department of Labor, who is observing the meeting.	Christi Porter	
3.	Discussion and Possible Action on the 1/10/2023 Green Country Workforce Development Board meeting minutes.	Delaney Rea	1-5
4.	Discussion and Possible Action on Financial Update <ol style="list-style-type: none"> 1. New Budget Modification 2. Financials 	Ashley Sellers CEO, COWIB	6-7
5.	Discussion and Possible Action: Consent Agenda All items may be approved together, or any item(s) may be voted on separately at the request of any Board member. Copies of all documents are included for review. <ol style="list-style-type: none"> 1. Ratify Executive Committee actions taken on 2/9/2023: <ol style="list-style-type: none"> a. Budget modification approved at the 2/9/2023 meeting of the Executive Committee of the Green Country Workforce Development Board. b. The following Green Country Workforce Development Board policies: <ul style="list-style-type: none"> • Adult and Dislocated Worker Program Policy • Data Validation and Source Documentation Requirements Policy • Individual Training Account Policy • On the Job Training Policy • Youth Program Policy 2. New Policies <ul style="list-style-type: none"> • Adult and Dislocated Worker Program Policy- 	Tim Thompson 8 9-99 100-162 163-181 182-228 229-324 Christi Porter	



	<p>change in wording for Needs Related Payments (NRP's). Wording reads: Green Country Workforce Development Board elects to use NRP's as allowed under WIOA.</p> <ul style="list-style-type: none"> Youth Policy- change in wording for Needs Related Payments (NRP's). Wording reads: Green Country Workforce Development Board elects to use NRP's as allowed under WIOA. Demand Occupations Policy – No changes – annual review as required by the policy. 	<p>325-415 (pg. 358 for change)</p> <p>416-511 (pg. 452 for change)</p> <p>512-517</p>
6.	Chair Update	Chair
7.	<p>Discussion and Possible Action on Executive Director Update</p> <ol style="list-style-type: none"> Martha Brians, New Monitor Nicole Cue, New OSO Dynamic Workforce Solutions, New Service Provider Tulsa Lease, still working on this. Cody Cox with OESC is assisting with these issues. OOWD and DOL are also reviewing the contract to give feedback. I.T. Contract – Apprentice to Data Ward completed. Phones transferred from Nextiva and Apprentice- Tulsa, Tahlequah, and Sapulpa completed. PY 20 Monitoring OOWD – still pending. PY 21 Monitoring OOWD March 20th – 24th USDOL Monitoring- having calls with DOL every two or three weeks. <ol style="list-style-type: none"> Mike and Christi have completed the MOU/IFA and have held the partner meeting. Waiting for the signatures. COWIB needs to complete: <ol style="list-style-type: none"> single audit forensic audit posting all expenditures to the OK grant system for all grants. OOWD updating policies. June 12 - 16, 2023 - DOL technical assistance at Tahlequah office as follow-up of last monitoring. Governor Stitt Executive Order 2023-02 reviewing "Workforce" --- April 15th has been extended for task force to submit reports with finding. Bank Account Update <ol style="list-style-type: none"> Regent Bank (two accounts) & Tulsa Community Foundation Account – Christi now has access to these accounts and COWIB has 	<p>Christi Porter</p> <p>MOU/IFA info sent in separate attachment</p>

	<p>access to all information.</p> <p>b. Old Eastern accounts at Bank of Oklahoma – OOWD sent the letter to the Bank of Oklahoma to add Christi Porter.</p> <p>12. ETPL Discussion regarding Use of Funds—first local, second state, and third other approved by the ED.</p> <p>a. The Monitoring Team found fraudulent training provider information on a CDL provider. They reported findings to OOWD. The ETP will be removed for at least two years.</p> <p>13. Looking to repurpose the joint meeting of the Board and LEO’s on October 12th. The proposed ½ day format will be a Board/LEO Summit to include training.</p> <p>14. Green Country Workforce Development Board Local Plan and SWOT Analysis.</p>	
8.	<p>Discussion and Possible Action on Business Services Update</p> <p>1. Impact Partnership Grant/alignment with State, Local and Regional Plan.</p> <p>2. All Federal Performance- Goals per week, month, quarter</p> <p>3. Transition to new Service Provider for all Work Based Learning</p> <p>4. Working with OOWD Apprenticeship team.</p> <p>5. Will be looking at adding another Business Service Rep to the team that will be located in the rural area.</p> <p>6. Business Services information tables are set up outside the meeting room. Please stop by, pick up information, and schedule a date for a follow-up visit from your BSR.</p>	<p>Wes Mitchell GCW Business Services Manager</p>
9.	Discussion and Possible Action - OSO Report	<p>Nicole Cue One Stop Operator</p> <p>518-520</p>
10.	Discussion and Possible Action - Service Provider Update	<p>Donna Weese Dynamic Workforce Solutions</p>
11.	Discussion and Possible Action - Program Monitoring Update	<p>Belinda Wall GCW Programs Manager</p> <p>521</p>
12.	Discussion and Possible Action on EO Update	<p>Mike Branan GCW Director of Operations and EO Officer</p>
13.	Discussion and Possible Action on New Business	<p>Chair</p>
14.	Adjourn Meeting	<p>Chair</p>

Board Members: Kathy Adair, Rhonda Archer, Jennifer Bentley, Kelly Beyer, Ken Busby, Eloy Chavez, Cody Cox, Ted Cundiff, Joseph Fuller, Yasmin Avila Guillen, Tony Heaberlin, Teresa Inhofe, Ted Jenkins, Diane Kelley, Jay Littlejohn, Amy McCreedy, Jennifer Overmeyer, Karen Pennington, Christopher Pierce, Janet Pieren, Ron Ramming, Delaney Rea, Rachel Savage, Peter Selden, Lesli Shoals, Amy Spencer, Tammy Taylor, Tim Thompson, Landon Varnell, Comm. Leon Warner, Eric Wells



The next regular meeting of the Green Country Workforce Development Board
July 13, from 9:30 AM to Noon
The location is to be finalized



Equal Opportunity Employers/Program. Auxiliary aids and services are available upon request for individuals with disabilities

