



**Green Country Workforce Development Board
Meeting Minutes**

**January 18, 2024, from 9:30 AM to Noon
Connors State College, Muskogee Campus
Nursing & Allied Health Building – Auditorium
2501 N. 41st Street East
Muskogee, OK 74403**

Board Members Attending in Person: Casi Martin (alt. for Cody Cox), Chris Pierce, Commissioner Leon Warner, Lisa Mason, Hunter Palmer (alt for Diane Kelley), Eloy Chavez, Jennifer Bentley, Joseph Fuller, Kathy Adair, Kelly Beyer, Lesli R Shoals, Pete Selden, Rhonda Archer, Ron Ramming, Tim Thompson, Yasmin Avila Guillen, Tammy Taylor, Dower Combs, Dee Hays, Laurel Havens, Fran Columbin, Taylor Foster

Absent Board Members: Amy Spencer, Cody Cox, Diane Kelley, Eric Wells, Daryl Hamby, Karen Pennington, Ken Busby, Landon Varnell, Ted Jenkins, Tony Heaberlin, Teresa Inhofe, Corey Sisson, John Lamont, Matthew Kennedy,

Guests: Ashley Sellers, Nicole Cue, Tom Summar, Chris Linder,

GCW Board Staff: Christi Porter, Mike Branan, Belinda Wall, Tamara Peachey

Item	Description/Discussion	Action
1.	Tim Thompson, Board Chair Call Meeting to Order / introductions to establish quorum in compliance with Oklahoma Open Meetings Act. The agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meetings Act. 9:38AM Meeting called to Order by Chair. Quorum was established.	<u>No Action Necessary</u>
2.	Discussion and Possible Action on the 10/12/2023 meeting minutes of the Green Country Workforce Development Board as included in the meeting packet.	<u>Motion to Approve:</u> Tammy Taylor <u>Second:</u> Hunter Palmer <u>Vote:</u> Motion Carried
3.	Ashley Sellers, CEOCOWIB Discussion and Possible Action on Financial Update 1. Monthly financial update for month of November 2023 A/DLW \$238 2. Forensic Audit update	<u>No Action Required</u>
4.	Tim Thompson Discussion and Possible Action on membership in various Chambers in GCW eleven county area as recommended by the Chamber Membership Committee chaired by Casi Martin.	<u>No Action Necessary</u> <u>Casi Martin: Still trying to get ahold of Chambers for Osage, County, Pawnee County and McIntosh. No committee meetings have occurred to date.</u>

5.	<p>Discussion and Possible Action on whether to keep the Green Country Workforce Development Board's 501(c)3.</p>	<p><u>Motion to Keep GCWDB 501(c)3:</u> Hunter Palmer <u>Second:</u> Chris Pierce <u>Vote:</u> Motion Carried</p>
6.	<p>Discussion and Possible Action on renewing membership of Board members with terms expiring 6/30/2024:</p> <ol style="list-style-type: none"> 1. Jennifer Bentley 2. Diane Kelley 3. Talking Leaves Job Corps 4. Joseph Fuller 5. Tim Thompson 6. Ron Ramming 7. Kathy Adair 8. Christopher Pierce 9. Williams Companies (Rachel Savage replacement TBD) 10. Lesli Shoals 11. Landon Varnell 12. Ted Jenkins 13. Rhonda Archer 14. Cody Cox 	<p><u>Vote To Renew Motion</u> <u>Eloy Chavez</u> <u>Second:</u> <u>Kathy Adair</u> <u>Motion Carried</u></p>
7.	<p>Discussion and Possible Action on a strategic discussion on serving individuals that work within our eleven counties but may live outside of our eleven counties.</p>	<p><u>Motion to Approve and reconsider in PY 26</u> Joseph Fuller <u>Second:</u> Yasmin Avila Guillen <u>Vote :</u> Motion Carried</p>
8.	<p>Discussion and Possible Action on the completed Center Certification Assessments:</p> <ol style="list-style-type: none"> 1. Tahlequah American Job Center (Comprehensive) 2. Tulsa American Job Center (Affiliate) 3. Muskogee American Job Center (Affiliate) 4. Okmulgee American Job Center (Affiliate) 5. Sapulpa American Job Center (Affiliate) 	<p><u>Motion to Approve:</u> Ron Ramming <u>Second:</u> Joseph Fuller <u>Abstain: Casi Martin, Hunter Palmer, Fran Columbin</u> <u>Vote:</u> Motion Carried</p>
9.	<p>Discussion and Possible Action on Chair Update</p> <ol style="list-style-type: none"> 1. Formation of the new Executive Committee 	<p><u>Chairperson Thompson stated he would provide email communications with details.</u> <u>No Action Taken</u></p>
10.	<p>Discussion and Possible Action on the Executive Director Update:</p> <ol style="list-style-type: none"> 1. Board certification packet submitted to the State on 11/30/2023. OESC announced at the 11/28/2023 Directors' meeting that all the Boards would be certified. A letter will be forthcoming from OESC. 	<p><u>No Action Necessary</u></p>

	<p>2. GCW Board/LEO training was held on 11/17/2023 in Tulsa. Training was through a DOL-sponsored provider. 20 people attended, including Board members, LEOs, and other guests.</p> <p>3. Statewide Board/LEO training was held on 1/11/2024 in Shawnee. GCW had 14 people in attendance including several new Board members and LEO's.</p> <p>4. Approval received on 12/22/2023 from the State to transfer DLW funds to Adult funds as was voted on at the 10/12/2023 joint meeting of the GCW Board and Local Elected Officials.</p> <p>5. Update on the Tahlequah Board office and move in date</p> <p>6. Presentation to be given to the Governor's Council on 1/19/2024.</p> <p>7. Update on GCW social media accounts</p> <p>8. Business Services funding</p> <p>9. Tulsa AJC Update</p>	
11.	Discussion and Possible Action on the Service Provider Report	<u>No Action Necessary</u>
12.	Discussion and Possible Action on the EO Update EO Update was given by Mike Branan, Green Country Workforce Director of Operations and EO Officer.	<u>No Action Necessary</u>
13.	Program Monitoring Update was given by Belinda Wall, Green Country Workforce Programs Manager. She reviewed the monitoring update that was included in the meeting packet.	<u>No Action Necessary</u>
14.	Discussion and Possible Action on One Stop Operator Report	<u>No Action Necessary</u>
15.	Request for Information	<u>Leslie Shoals requested flyers describing business services and that budget information along with the incumbent worker policy be emailed to the board members.</u>
16.	The meeting was adjourned at 11:11AM by the Chair.	<u>Motion to Adjourn:</u> Pete Selden <u>Second:</u> Kelly Byer <u>Vote:</u> Motion Carried

Board Members: Amy Spencer, Chris Pierce, Cody Cox, Corey Sisson, Dee Hays, Diane Kelley, Dower Combs, Eloy Chavez, Eric Wells, Jennifer Bentley, John Lamont, Joseph Fuller, Karen Pennington, Kathy Adair, Kelly Beyer, Ken Busby, Landon Varnell, Laurel Havens, Lesli Shoals, Lisa Mason, Pete Selden, Rhonda Archer, Ron Ramming, Tammy Taylor, Taylor Foster, Ted Jenkins, Teresa Inhofe, Tim Thompson, Tony Heaberlin, Yasmin Avilla Guillen, Daryl Hamby (alt. designee); Comm. Leon Warner (CLEO)

Chair Signature: _____

Date: _____



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